



## ***Recommended Claims Process Procedure***

Thank you for considering *Dan's Paint & Body* for your vehicle repair needs. Although we work closely with all major insurance companies, most will require that you contact them and give them an opportunity to inspect the damage to your vehicle prior to beginning any repairs. If you would like *Dan's Paint & Body* to repair your vehicle, please follow these steps:

- 1) Call the responsible Insurance company's claims reporting number. Be prepared to give their representative all the necessary information regarding this accident (police report, your policy number, accident description, individuals involved, witnesses, etc...).
- 2) Advise the representative you have chosen *Dan's Paint & Body* for your repairs. It's your car, it's your choice... and it's the law!
- 3) Write down your claim number and the representative's name and contact number.

Claim #: \_\_\_\_\_

Insurance company contact:

Name: \_\_\_\_\_

Phone #: \_\_\_\_\_

- 4) Give the insurance company the following information about *Dan's*:

*Dan's Paint & Body, Inc.*  
3810 E. 22nd St.  
Tucson, AZ 85713  
520-195-0075  
Fax: 520-323-0059

Your *Dan's Paint & Body* representative is:

\_\_\_\_\_

- 5) Finally, let the Insurance company know that *Dan's Paint & Body* will be in contact with them to schedule an appointment for the inspection of your vehicle (usually 2-3 days later). Leave your car with us and we'll take care of the rest. It's that easy!

Refer to information about our Valet Claims Service program. You may qualify for a free loaner car to assist you in initiating the claim process. It's just another way we can say "Thanks" for choosing *Dan's*!

**520.795.0075**  
**3810 E. 22nd Street · Tucson, AZ 85713**  
**[www.danspaintandbody.com](http://www.danspaintandbody.com)**